



Residential Opportunity

Position: Residential Manager
Level of support: Moderate to moderately high
Hours: Approximately 63 hours bi-weekly

Blue Sky Opportunities is looking for a dynamic individual, with strong organizational and leadership ability to manage a residential home with one three woman living in the home. The successful applicant will be responsible to oversee the daily needs of each individual, as well as effectively manage the staff and operations of the residential home. This is a full time permanent position.

This position also requires the successful applicant meet not only the expectations set out by Blue Sky Opportunities but also other governing bodies to include Residential Care Licensing, Department of Family Services, the Fire Commissioners Office and to work with the Community Service Worker, Public Trustee/SDM and family members.

Qualifications:

- Clean criminal record, child abuse and adult abuse registry
- Previous experience in residential services and managerial experience a definite asset
- Minimum Grade 12 education or equivalent
- Commitment to the values & principles of community living
- The ability to provide strong leadership
- Team player
- Excellent administrative skills
- Computer ability in Microsoft Word and Excel
- Ability to train, supervise & manage full & part time staff
- Excellent communication skills, both oral & written
- An understanding of accounting principles to handle finances for the residents and manage the annual residential budget
- Ability to adapt to change and work independently
- A valid drivers license, access to a vehicle

A job description is available upon request and a resume outlining your qualifications can be sent to Human Resources at bsohr@mymts.net by **February 18, 2019**.

Only those meeting the minimum qualifications or those being considered for the position will be contacted for an interview.