



## Residential Opportunity

**Position:** Residential Manager (Approximately 10-month Term)  
**Residence:** Heavy Level Care  
**Hours:** 80 hours bi-weekly

Blue Sky Opportunities is looking for a dynamic individual, with strong organizational and leadership ability to manage a level 5-care residence. The successful applicant will be responsible to oversee the daily needs of each individual, as well as effectively manage the staff and the residence. This is a term position that will be approximately 10 months.

This position requires the successful applicant to meet the expectations set out by Blue Sky Opportunities, as well as our affiliated governing bodies, supported individuals, and their families.

### Qualifications:

- Previous experience working in the social services field to include health care or support services, as well as managerial experience a definite asset
- Clean Criminal Record Check, Child and Adult Abuse Registry
- Minimum Grade 10 with Grade 12 preferred
- 18 years of age or older
- Training in behavior management is beneficial
- Commitment to the values & principles of community living
- The ability to provide strong leadership
- Self-motivated, able to work independently and as a team player
- Proven administrative skills
- Computer ability in Microsoft Word and Excel
- Ability to train, supervise and manage full, part time and casual staff
- Excellent communication skills to include both oral and written
- An understanding of accounting principles, which enable you to manage finances for the supported individuals, and work within the annual residential budget parameters
- Ability to adapt to change and work independently
- A valid driver's license, access to a vehicle and willingness to obtain a class 4 driver's license

This is a full-time term position and will end approximately June 2021.

Please forward your resume to [hr@blueskyop.com](mailto:hr@blueskyop.com) or drop off at the office. Only those considered for an interview will be contacted.

Closing date until filled.