



Employment Opportunities

Position: Residential Manager
Residence: Moderate care
Hours: Full Time

Blue Sky Opportunities is looking for a manager with strong organizational and leadership ability. The successful managerial applicant will be responsible to oversee the daily needs of three people living in the home, as well as effectively manage the staff and the residence.

This position also requires the successful applicant to meet not only the expectations set out by Blue Sky Opportunities but also other governing bodies to include Residential Care Licensing, Department of Family Services, the Fire Commissioners Office and to work with the Community Service Worker and family members.

Qualifications:

- Minimum proven Grade 12 education or equivalent preferred
- Clear criminal record check, child and adult abuse registry
- Fully vaccinated for COVID-19 or in the process of being vaccinated
- Strong leadership ability and excellent administrative skills
- Previous managerial experience a definite asset
- Ability to adapt to change and work independently
- A valid driver's license and access to a registered vehicle
- Ability to train, supervise and manage full and part time staff
- Experience with behavior management an asset
- Understanding and implementation of the Vulnerable Persons Act
- Able to work independently and as part of a team
- Computer ability in Microsoft Word and Excel
- Must be able to work shift work that includes evenings and possible weekends as well as be on call
- Excellent communication skills, both oral & written
- An understanding of accounting principles to handle finances for the residence and manage the annual residential budget

The Manager's position is a full-time position, which will include a cost shared health benefit package. A job description is available upon request.

Please forward your resume to hr@blueskyop.com that highlights your qualifications.

Only those meeting the minimum qualification and who are considered for an interview will be contacted.